



Alaskan Copper & Brass Company  
Human Resources  
1140 Azalea Garden Rd  
Norfolk, VA 23502  
(619) 301-8899

We will be accepting applications for this job opening only between the opening and closing dates. Individuals who meet all of the requirements will be considered for an interview. Job applications may be filled out in person or online at [www.alaskancopper.com](http://www.alaskancopper.com) and sent via fax or scanned to [adalbertog@alascop.com](mailto:adalbertog@alascop.com) when completed.

**Date Opened:** November 21, 2018

**Job Title:** Warehouser

**Pay Rate:** DOE

**Hours of Work:** First Shift: 08:00am to 04:30pm.

**Location:** 1140 Azalea Garden Rd  
Norfolk, VA 23502

**Job Summary:**

Will work to accomplish tasks such as forklift operation, pulling and packing material for orders, loading delivery trucks, filling warehouse work orders, and running warehouse machinery. Depending on experience and qualifications, may be hired in at a higher rate, and given additional responsibilities.

**Requirements to be Considered for Position:**

1. Application must be filled out completely by the Applicant.
2. Meet all of the Required Essential Job Skills/Experience.
3. Must be able to work any shift.
4. Work overtime when required.
5. Willing to comply with company rules and policies.
6. Pass pre-employment drug screen.

**Required Essential Job Skills/Experience:**

1. 1-2 years of related experience.
2. Certified and able to operate fork trucks.
3. Able to drive flatbed truck.

4. Able to use saws and banders to package materials.
5. Able to communicate with lead/supervisor.
6. Able to read, right, understand and speak English.
7. Proficiency with tape measures and calipers.
8. Basic math skills (add, subtract, multiply and divide).
9. Able to remain standing for long periods of time.
10. High school education.
11. Ability to lift and carry 60 pounds of material.

**Required Essential Job Functions/Duties:**

1. Pulling and packaging materials for customer orders.
2. Operating fork truck.
3. Loading completed customer orders on delivery trucks.
4. Filling warehouse work orders.
5. Operating warehouse machinery.
6. Working overtime as needed.

**Desirable Job Skills/Experience:**

1. Mentoring, teamwork, and interpersonal skills.

**Job Accommodation:**

Considered on an individual basis.

**Physical Requirements:**

This work is defined in the medium strength category. This work requires continual handling of various weights as work order varies. Standing and walking are the inherent features of this work when retrieving orders. Some intermittent sitting may occur when operating the forklift or side loader.

**1. This position requires the following in an 8-hour workday:**

| <u>Total At One Time (Hours)</u> | <u>Total During Entire 8-Hour Day</u> |
|----------------------------------|---------------------------------------|
| Standing: 30-1 hours             | 6 hours                               |
| Walking: 30-1 hour               | 6 hours                               |
| Sitting: 15-45 minutes           | 1 hour                                |

**2. Movement of objects and strength required for this job:**

| <u>Lifting:</u>                      | <u>Carrying:</u>       |
|--------------------------------------|------------------------|
| Up to 10 lbs: CONTINUOUSLY (67-100%) | CONTINUOUSLY (67-100%) |
| 11-25 lbs.: CONTINUOUSLY (67-100%)   | CONTINUOUSLY (67-100%) |
| 26-50 lbs.: FREQUENTLY (34-66%)      | FREQUENTLY (34-66%)    |
| 51-100 lbs.: OCCASIONALLY (1-33%)    | OCCASIONALLY (1-33%)   |
| Over 100 lbs: OCCASIONALLY (1-33%)   | OCCASIONALLY (1-33%)   |

**3. Required repetitive use of hands:**

|                        |                        |
|------------------------|------------------------|
| Simply Grasping: YES   | Fine Manipulating: YES |
| Pushing & Pulling: YES |                        |



POOR VENTILATION:

X Exposure to drafts or insufficient  
movement of air